



SRS DEGREE COLLEGE

Institute of Commerce, Management and Computer Science

(Affiliated to Davanagere University & Recognised by Govt. of Karnataka,

BCA & BBA Approved by AICTE, New Delhi)

PK Halli Extn., NH-50, Chitradurga- 577 502, Karnataka, India. **Ph:** 08194-200021

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Internal Committee (IC)

SRSFGC believes in the principle of justice and gender equity. With an aim to prevent discrimination and sexual harassment of women staff and students in the workplace, an Internal Committee (IC) has been established. (Ref: As per Section 4 All India Council for Technical Education (Gender Sensitization, Prevention and Prohibition of Sexual Harassment of Women Employees and Students and Redressal of Grievances in Technical Institutions) Regulations, 2016 vide No. F.AICTE/WH/2016/01 dated 10th June, 2016.)

OBJECTIVES, ROLES AND RESPONSIBILITIES OF COLLEGE INTERNAL COMMITTEE (IC)

Objectives

1. Implementation of the Anti-Sexual Harassment Policy at the workplace and prevent discrimination.
2. Create awareness at the workplace by way of documents, notices, workshops, seminars, etc.
3. Create awareness of the policy framework amongst all primary stakeholders.
4. Provide a safe and accessible mechanism of complaint registration and redressal.
5. Recommend to the Management, appropriate redressal and punitive action against the guilty.

ROLES AND RESPONSIBILITY

- Initiate measures to implement the guidelines issued by Honourable Supreme Court, UGC, DTE Karnataka, VTU and other competent authorities at various stages related to acts of discrimination and sexual harassment at the workplace.
- Organise orientation programmes to empower the members of CICC.
- Organise workshops and awareness programmes at regular intervals to sensitise the employees and students.
- Visibly display the names and contact numbers of the chairperson and members of CICC on the college website.
- Submit to AICTE, the annual report on complaints by the 30th of June every year.

COMPOSITION OF THE INTERNAL COMMITTEE

1	Prof. Nandana G P	Principal
2	Dr. Varadaraja D	Dean – Student Affairs
3	Prof. Madhuri B	Professor, Dept. of BCA
4	Dr. Eranna G	Professor, Dept. of B. Com
5	Prof. Nagaraja T	Professor, Dept. of BBA
6	Yadu Nandan	Student Representative
7	Three students (Comprising of at least one girl student of pre-final / Final year at UG/PG Level)	Student Representative

Term: Three Years

Quorum: One half of the members

Meetings: At least two meetings per year. However, the meeting(s) may be scheduled as and when necessary.

Role of Member Convener: The Member-Convener shall with the approval of the Principal/Chairperson convene the meeting, prepare the agenda, record the minutes and circulate amongst the members. Shall ensure compliance of all decisions of the Committee.

REGISTERING COMPLAINTS WITH IC

The aggrieved Staff and Students can register the complaint in writing to the chairman of IC through e mail to srsfgccta@gmail.com or call +91 9900000822.

The IC shall conduct enquiry and give its recommendation for further action.


Principal, SRSFGC

PRINCIPAL

S.R.S. First Grade College
NH-13, Pillekerenahalli Extension
CHITRADURGA - 577 502

Chairman / AO, SRS Group of Institutions